

MINUTES OF A MEETING OF STUDENT EXECUTIVE COMMITTEE  
HELD ON 26 SEPTEMBER, 2011

**Present:** Thom Arnold (President), (in the chair), Nabil Alizai (Activities Officer), Jon Narcross (Education Officer), Harry Horton (Finance Officer), Krissy Meyer (International Students' Officer), Ben Baldwin (Sports Officer), Mat Denton (Welfare Officer), Sarah Charlesworth (Women's Officer),

**In attendance:** Richard Eastall (Director of Membership Involvement), Steve Hubbard (General Manager) for Items 7 & 8, Rachel Handforth (Representation and Campaigns Coordinator) for Items 1 - 9

**1. Apologies for Absence**

There were no apologies for absence.

**2. Urgent Business**

There was no urgent business.

**3. Minutes of the Previous Meetings**

The minutes of the meeting held on 12 September, 2011 were agreed as a correct record.

**4. Matters Arising**

4.1 Zero Tolerance Training Guide

It was noted that Sarah Charlesworth would discuss how the Students' Union Zero Tolerance Policy related to the University's Harassment Policy with Richard Eastall and Steve Hubbard.

4.2 Aldwych Group

It was noted that Harry Horton and Jon Narcross would consider which budget to use for the payment to the Aldwych Group.

**5. Officer Update Reports**

5.1 Ben Baldwin introduced his update report and reported in particular on involvement with Sport Sheffield and the Sports Fair.

5.2 Harry Horton introduced his update report and reported in particular on progress with the University House Project and the Students' Union Vibrant Building Project.

5.3 Mat Denton circulated his update report and reported in particular on involvement in community events and the event that was being organised for local Councillors.

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- 5.4 Krissy Meyer introduced her update report and reported in particular on discussions with the University about their Internationalisation Strategy.
- 5.5 Nabil Alizai introduced his update report and reported in particular on a meeting with the University Admissions & Outreach team.
- 5.6 Jon Narcross introduced his update report and reported in particular on progress with developing his objectives, Course Rep branding and discussions with MedSoc.
- 5.7 Sarah Charlesworth introduced her update report and reported in particular on the Zero Tolerance Policy and Bite Back.
- 5.8 Thom Arnold introduced his update report and reported in particular on meetings about the University's registration process and the Cultural Engagement meeting.

## **6. Annual Policy Review**

Richard Eastall introduced the paper which had been circulated setting out the Students' Union's Policies which were due for review in 2011/12. Following discussion it was agreed to recommend the following to Students' Union Council:-

- To renew the Nestlé Policy until March 2012 and then to put it to referendum
- To allow the current Education Funding Policy to lapse and then to propose a new policy to Students' Union Council
- To renew the Environmental Policy for 3 years

It was agreed that Jon Narcross would draft and circulate the proposed new Education Funding Policy. It was agreed also to consider the Anti Racism Policy at the next meeting. It was noted that the Officers would need to submit action plans on each of the policies to the first meeting of Students' Union Council.

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KM

All Officers

## **7. The Use of Social Media**

Thom Arnold introduced a discussion about the use of social media by Students' Union Officers. Following discussion it was noted that the Officers needed to be mindful of the appropriateness of any social media postings, both on their Officer and personal accounts.

## **8. Activism: Support & Participation in Upcoming Action**

Thom Arnold put forward a number of requests that had been received for support with various demonstrations and campaigns. Following discussion it was agreed:-

1. To sell tickets at the Box Office for the TUC demonstration in Manchester on 2 October, 2011
2. Not to support the public rally in November under the banner "Unite the Resistance"
3. To defer a decision on the 30 November, 2011 strikes

4. Not to support the March for Jobs

**9. Students' Union Council Elections and Referendum**

Richard Eastall introduced a discussion about the promotional plan for the forthcoming Students' Union Council and CDC elections and referendum. Following discussion it was agreed that the Officers would promote both sets of elections, the referendum and the Students' Union's priority campaigns initiative through lecture shouts and GOATing. It was agreed also:-

All Officers

1. that Jon Narcross would draft a short brief on the priority campaigns
2. that Thom Arnold and Harry Horton would lead the campaign for the referendum
3. that Thom Arnold would liaise with Lauren Simpson (Community Development Co-ordinator) about the arrangements for the event at Stevenson Hall on 28 September, 2011

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**10. Officer Objectives**

It was noted that the Officers would be presenting their objectives to staff on 6 October, 2011. It was agreed to consider the format of the presentation at the meeting on 29 September and it was agreed also that Jon Narcross would arrange a meeting to enable the team to feed back to each other on their individual objectives. It was further agreed that the Officers would consider lead responsibilities for each team objective at a forthcoming team meeting.

All Officers

JN

All Officers

**11. NUS Zone Conferences**

It was agreed to approve attendance of:-

1. Harry Horton at the NUS Union Development Conference on Wednesday 26 & Thursday 27 October, 2011
2. Mat Denton at NUS Welfare Zone Conference on Sunday 23 & Monday 24 October, 2011
3. Krissy Meyer at NUS Society & Citizen Zone Conference on Sunday 23 & Monday 24 October, 2011
4. Jon Narcross at the NUS HE Zone Conference on Monday 24 & Tuesday 25 October, 2011
5. Nabil Alizai at the NUS Union Development Zone Conference on Friday 28 October, 2011

**12. Offices' Objectives Fund and Guestlists**

There were no items for consideration.

**13. Expense Approval**

There were no items for consideration.

**14. Meetings of Senior Management Team**

The minutes of the meeting of Senior Management Team held on 26 July, 2011 were noted.

**15. Urgent Business**

There were no items for consideration.

**16. Communication to Members**

It was agreed to communicate the following items to members:-

1. Students' Union Council and CDC elections and referendum
2. Sheffield City Council Electoral Registration
3. Priority campaigns
4. Intro Fiesta

Richard Eastall  
Director of Membership Involvement

27 September, 2011