



The
University
Of
Sheffield.

Donation Form

OFFICE USE ONLY
Reference number:

Please complete the relevant sections in block capitals, and return the whole form to the address below:
Development and Alumni Relations Office, The University of Sheffield, 267 Glossop Road, Sheffield, S10 2HB
Telephone: (0114) 222 1071, **Fax:** (0114) 222 1044, **Email:** development@sheffield.ac.uk

Thank you for supporting the University of Sheffield

A. Regular Gifts (Standing Order)

Please pay The University of Sheffield the sum of:

£ _____ per month / quarter / year (please circle)

starting on ___ / ___ / ___ until further notice

or for _____ years (delete as appropriate)

Account holder name _____

Account number

Sort code - -

To the Bank Manager of (branch name and address)

_____ Postcode _____

Name _____

Address _____

_____ Postcode _____

Signed _____ Date ___ / ___ / ___

For Office/Bank Use: Please quote reference number

For Office Use Only: To Lloyds TSB plc, 6/7 Park Row, Leeds LS1 1NX
(Sort code 30-97-51) for the credit of the University of Sheffield Alumni Account
(Account Number 04570191)

B. Single Gift

• I enclose a **cheque** for the value of £ _____
(cheque payable to 'The University of Sheffield')

• I enclose a **CAF/GAYE Voucher** to the value of
£ _____

• I would like to make a donation by **credit/debit card**
Please debit my card to the sum of £ _____

Credit card number

Debit card number

Expiry date ___ / ___ / **Issue number** (if applicable)

Card type MasterCard Visa CAF

Switch/Maestro Delta Solo

Name _____

Address _____

_____ Postcode _____

Signed _____ Date ___ / ___ / ___

Card security number

(the last 3 digits on the back of your card)

C. Gift Aid (for UK taxpayers)

If you Gift Aid your donation, the University of Sheffield will continue to receive an additional 28p for every £1 you donate.

The University can claim Gift Aid tax relief of 25p on every £1 donated. HMRC will also be operating transitional provisions for Gift Aid donations made from 6 April 2008 until 5 April 2011, paying a Government supplement of 3p on every pound you give.

Please help us to increase the value of your donation, at no extra cost to you, by **signing the Donor Declaration below.**

DONOR DECLARATION: I confirm that I am a UK taxpayer and pay Income/Capital Gains Tax equivalent to the amount of tax the University will reclaim on my donations. I wish the University to treat this donation and all subsequent donations as Gift Aid donations. I will notify the University if my circumstances or name/address details change.

Name _____

Address _____

_____ Postcode _____

Signed _____ Date ___ / ___ / ___

Request further information

Please send me more information about:

leaving a gift to the University in my Will

(NB: as the University of Sheffield is an exempt charity (X1089), your bequest will be given free of tax and could reduce the amount of Inheritance Tax payable by your estate.)

donating stocks/shares to the University