

Departmental contacts for online module choice 2009

Department	Contacts	Job title	Email	Extension no.
Aerospace Engineering	Main Contact: Sarah Power	Administrator	s.e.power	27835
	Substitute Contact: Magdalena Szofer	Administration Assistant	m.szofer	27837
Animal and Plant Sciences	Main Contact: Sue Carter	Administration Manager	s.a.carter	24376
	Substitute Contact: Caroline Smith	Secretary	c.l.smith	24779
Archaeology	Main Contact: Alex Veitch	Assistant Registrar	a.b.veitch	22901
	Substitute Contact: Anne Callinswood	Departmental Secretary	a.callinswood	22900
Automatic Control and Systems Engineering	Main Contact: Dr Kathryn Gannon	Departmental Administrator	k.gannon	25635
	Substitute Contact: Debbie Proctor	PA to HoD & Departmental Secretary	d.proctor	25134
Biblical Studies	Main Contact: Alison Bygrave	Departmental Secretary	a.c.bygrave	20508
	Substitute Contact: Gill Fogg	Departmental Secretary	g.fogg	20507
Biomedical Science	Main Contact: Christine Booth	Undergraduate Affairs Secretary	c.a.booth	24660
	Substitute Contact: Gemma Stephens (until 15/09/09) / Lyndsey Pearson (from 15/09/09)	Examinations Secretary	g.stephens / l.b.pearson	22323
Chemical and Process Engineering	Main Contact: Christine Wilkinson	Academic Administrator	christine.wilkinson	27575
	Substitute Contact: Michael White	Admissions/Exams Secretary	m.i.white	27576

Chemistry	Main Contact: Carole Gracanin	Departmental Secretary / Examinations Officer	c.gracanin	29300
	Substitute Contact: Michelle Bates	Secretary	m.bates	29301
Civil & Structural Engineering	Main Contact: Stephanie Allen	Departmental Administrator Undergraduate Admissions	s.j.allen	25714
	Substitute Contact: Natalie Killeen / Elaine Cotterell	Coordinator / Senior Clerical Officer Teaching	n.killeen / e.cotterell	25713 / 25053
Computer Science	Main Contact: Zoe Fletcher	Departmental Administrator	z.c.fletcher	21818
	Substitute Contact: Kathryn Roden	UG Secretary	k.m.roden	21813
East Asian Studies	Main Contact: Professor Chris Bramall	Senior Tutor	c.m.bramall	28429
	Substitute Contact: Dr Judith Cherry	Chair of Teaching Committee	j.a.cherry	28415
Economics	Main Contact: Jane Mundy	Departmental Administrator	jane.mundy	23457
	Substitute Contact: Liz Stern	UG Admissions and Open Days Secretary	e.l.stern	23399
Electronic and Electrical Engineering	Main Contact: Dr Richard Tozer / Julie Hall	Head of Teaching / Student Support Supervisor	r.c.tozer / j.m.hall	25044 / 25867
Engineering Materials	Main Contact: Tracy Sampson	Teaching Administrator	t.sampson	25999
	Substitute Contact: Professor John Harding	Professor	j.harding	25957

English Literature, Language and Linguistics, School of	Main Contact: Sandra Henry / Jackie Elkington	School Administrator / Secretary	s.henry / j.elkington	28454 / 20211
Geography	Main Contact: Gill Johnson	Administrator/PA to HoD	g.m.johnson	23601
History	Main Contact: Wendy Holt Substitute Contact: Nicola Donohoe	Departmental Secretary	w.holt	22555
		Administrator	n.donohoe	22557
Human Communication Sciences	Main Contact: Jayne Barker Substitute Contact: Julie Harris	Departmental Administrator	jayne.barker	22427
		Exams Assistant	j.e.harris	22404
Information Studies	Main Contact: John Bennett Substitute Contact: Julie Priestley	Teaching and Learning Manager	j.bennett	26330
		Examinations and Records Secretary	j.priestley	22839
Institute of Lifelong Learning (TILL)	Main Contact: Susan Hargreaves Substitute Contact: Juliette Pitchfork	Senior Clerical Officer	s.hargreaves	27024
		Receptionist / Clerical Officer	j.pitchfork	27000
Journalism Studies	Main Contact: Susie Whitelam Substitute Contact: Claire Burke	Postgraduate and Finance Secretary	s.m.whitelam	22527
		Secretary	c.burke	22500
Law	Main Contact: Emma Nesbit Substitute Contact: Steph Keen	Undergraduate Programmes Manager	e.l.nesbit	26777
		Senior Undergraduate Support Officer	s.keen	26847
Management School	Main Contact: Christopher Cox Substitute Contact: Sharon Rose	General Manager	c.j.cox	23490
		Undergraduate Office Manager	s.rose	23374

Mathematics and Statistics, School of (SOMAS)	Main Contact: Megan Hobbs	School Administrator	m.j.hobbs	23801
	Substitute Contact: Linda Wilkinson	Student & Programme Support Manager	l.wilkinson	23789
Mechanical Engineering	Main Contact: Until 1st June 2009: Jocelyn Storey. After 1st June 2009: Cristin Goodyear	Undergraduate Student Support Officer / Student Support Officer	j.c.storey / c.goodyear	27704
	Substitute Contact: Samantha Drobinski	Assistant Registrar	s.c.drobinski	27889
Modern Languages and Linguistics, School of (SOMLAL)	Main Contact: Annette Fletcher (SOMLAL)	Manager, Student Programme Support Services	a.fletcher	22881
	Professor Craig Brandist (Russian and Slavonic Studies)	Tutor for Undergraduates	c.s.brandist	27413
	Dr Paul Jordan (Hispanic Studies)	Director of Teaching and Learning	p.r.jordan	20545
	Dr Roel Vismans (Germanic Studies)	Head of Department	r.vismans	24919
	Dr David McCallam (French)	Director of Teaching and Learning	d.mccallam	22860
Modern Languages Teaching Centre	Substitute Contact: Liz Couldwell	Secretary	e.p.couldwell	27400
	Main Contact: Lesley Walker	French, German and Arabic Coordinator	l.walker	20638
Molecular Biology and Biotechnology	Main Contact: Dr Roger Anderson / Dawn Green	Director of Studies / Office Manager	r.anderson / d.green	26212 / 24230
Music	Main Contact: Jo Burrows	Departmental Secretary	j.m.burrows	20470
	Substitute Contact: Dr Stephanie Pitts	Senior Lecturer	s.e.pitts	20481

Ophthalmology and Orthoptics, Academic Unit of	Main Contact: Sheena Coales	Course Secretary	s.coales	13375
	Substitute Contact: Carolyn Leach	Lecturer in Orthoptics	c.leach	12802
Philosophy	Main Contact: Sally Smith	Office Manager	s.smith	20571
	Substitute Contact: Anne-Marie Cox	Undergraduate Secretary	a-m.cox	20570
Physics & Astronomy	Main Contact: Linda Simmons / Tracy Hilton	Departmental Secretary / Senior Clerical Officer	l.simmons / t.hilton	24278 / 24546
Politics	Main Contact: Sarah Moga	Senior Clerical Officer	s.l.moga	21643
	Substitute Contact: Sarah Archibald	Clerical Officer	s.archibald	21641
Psychology	Main Contact: Diane Inkersole	Level 3, Exam & HoD Secretary	d.inkersole	26559
	Substitute Contact: Josie Levick	Postgraduate Secretary (Taught & Research)	j.levick	26515
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	Substitute Contact: Janine Birch	Departmental Secretary / Secretary to HoD	j.l.birch	26422
Town and Regional Planning	Main Contact: Keely Robinson	Postgraduate Administrator	k.robinson	26180
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