



The
University
Of
Sheffield.

COMPACT SCHEME: GUIDANCE ON COMPLETING THE FORM

It is important that the form is filled in correctly. Failure to do so could result in a delay. The deadlines for Compact Scheme applications are the same as that of UCAS – 15 October for Medicine and Dentistry or 15 January for all other courses.

PERSONAL DETAILS

Please fill out all the required details in the space provided on the form. If you have already applied via UCAS then please attach a copy of your UCAS form to the application. If you have an email address please make sure you put this down, as this our preferred method of communication with you.

COURSE DETAILS

In this section please note down all courses and course codes you have applied for, ONLY at the University of Sheffield. If you have applied for more than three courses then please attach a continuation sheet including your name, date of birth and UCAS number at the top.

FOR THE APPLICANT TO COMPLETE

This part of the application form should be used to provide us with a supporting statement to highlight why you should be considered for special consideration via the Compact Scheme. You should try to include details of why you would like or need to study at the University of Sheffield and include information you would like an Admissions Tutor to take into consideration when viewing your application.

This is your opportunity to include information that you would not be able to put on your UCAS application, you are therefore able to specifically tailor it to the University of Sheffield. Please ensure you treat this as seriously as your UCAS personal statement – an Admissions Tutor will want to see that it has been well written and structured.

Please ensure that this section is not a copy of the personal statement on your UCAS form. If you need to use a continuation sheet then please ensure you note your name, date of birth and UCAS number at the top.

Once you have completed the sections on the front of the application form please sign and date it at the bottom. You then need to hand it to one of your tutors, or a member of guidance staff in your school or college who will complete the reverse of the form and post it to us.

Please note:

- By applying through the Compact Scheme there is no guarantee you will be made an offer. You may receive a standard offer where you wouldn't normally have done so, or in exceptional circumstances a lower offer may be made. The Compact Scheme is not a guarantee of a place.

If you require any assistance then please contact Colin Wylie, Schools Liaison Officer on 0114 222 1026 or compact@sheffield.ac.uk