



The  
University  
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Executive  
Summary Of  
Business  
For Council.

18.

Title	<b>REPORT OF THE COUNCIL NOMINATIONS COMMITTEE</b>
Author	David Swinn (Head of Governance) (T) 0114 222 1213 (E) d.swinn@sheffield.ac.uk
Date	Business by Correspondence
Strategic context	Routine report of a committee of Council.  The Nominations Committee meets annually to consider (as required) the appointment of the Officers and lay (Class (3)) members of the Council and Council representation on other committees and bodies.  In-year decisions are taken by correspondence and/or Chair's action as necessary.
Summary	This Report sets out the Council Nominations Committee's recommendation concerning the appointment of Council representatives on University committees and University representatives on external bodies.
Equality and diversity implications	The Committee has noted the section of the Office for Students' regulatory Framework and the HE Code of Governance relating to equality and diversity and the University's own principles for committee memberships.
Effective date of introduction	The appointment recommended in the Report will be made with immediate effect.
Recommendation	To approve the report, including recommendations in relation to Audit Committee, Research Ethics Committee and Northern Gritstone Ltd.





The  
University  
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University  
Secretary's  
Office.

## The Council, 8 February 2021

### Report of the Council Nominations Committee

**Date:** Business by Correspondence

**Chair:** Mr T Pedder

**Secretary:** Mr D Swinn

#### 1. Council representation on the Council Audit Committee

As previously reported to Council, the Council Nominations Committee considered a number of potential candidates for Council membership, and membership of Council Committees. Two of these candidates were identified as potential members of the Audit Committee and subsequently indicated their interest in being considered for appointment. Meetings have been held with both candidates and the Chair of Audit Committee, University Secretary and Committee Secretary.

The Audit Committee's terms of reference provide for four members of Council, one of whom acts as the Chair, and four further co-opted lay members. With respect to the Council positions, two vacancies will arise at the end of the current session, including the Chair. One of these will be filled by Alison Kay, who was appointed as co-opted member in December 2020 and will join Council on 1 August 2021. With respect to the co-opted positions, there is currently one vacancy. A further vacancy may arise at the end of the session.

Council Nominations Committee recommends the following:

- a) That the terms of reference be amended to provide for "up to five" co-opted lay members, subject to which:
- b) The appointment of Ms Lisha Chauhan and Ms Ashiedu Joel with immediate effect until 31 July 2024 (brief biographical details are included below);
- c) That the Council Nominations Committee continues work to identify a potential successor to Alison Hope as Chair of Audit Committee as part of its wider work on succession planning.

Council is asked to approve these recommendations.

*Lisha Chauhan is a FCCA and was Head of Finance at Loughborough Building Society until recently. She is a member of Loughborough Building Society's Audit Committee, Risk Committee and Board. Her other roles include membership of the IT Security Committee and the IT Change and Business Change Committee, managing change and security within the Society.*

*Ashiedu Joel is a Sheffield alumnus. She is a Non-Executive Director of Derbyshire Healthcare NHS Foundation Trust, lay advisor to the Ministry of Justice Multi-Agency Public Protection Agency and holds a number of other charitable and non-executive*

*appointments. Ms Joel is an elected member of Leicester City Council and a Management Consultant.*

## **2. Council representation on the Senate University Research Ethics Committee**

Council Nominations Committee recommends the following:

- a) The appointment of Ms Julie McLeod as a lay member of the Committee with immediate effect until 31 July 2024.

*Julie is a retired HR Manager within the manufacturing industry; she regularly facilitated training and discussion activities on a wide variety of subjects, including business conduct and workplace ethics. The Committee feels that she would bring a valuable independent perspective to the Committee's activities. She has for some time also been undertaking ethical reviews for the University on a voluntary basis for ethics applications requiring a lay/external reviewer, so she is already has an understanding of the University's Ethics Policy and Procedure.*

## **3. University representation on other bodies**

Northern Gritstone Ltd is an investment company founded by the Universities of Leeds, Manchester and Sheffield, dedicated to supporting academic spin-outs from the three universities.

Council Nominations Committee recommends the following:

- a) The appointment of Professor Dave Petley, Vice-President for Innovation, as the University's nominated Director on the Board of Northern Gritstone Limited.